**Over 2’s leader/Educational Leader**

**We are seeking FULLTIME Over 2’s Leader/Educational leader**

* + Diploma in Early Childhood/Bachelor of Education – Early Childhood
	+ Have a working knowledge of EYLF and NQS
	+ Must be flexible, reliable and use your initiative
	+ Willing to mentor and support staff continued learning
	+ Certificates in First Aid and Child Safe Environments
	essential
	+ Current Police Clearance
	+ Have sound Knowledge of Education and Care Services National Regulations and Law.
	+ Must have at least 1 year to 18months experience post Qualification
	+ Be able to communicate with families and colleagues
	+ Fulltime 38 hours a week
	+ Have some experience of Educational Leader duties and role
	+ Have excellent personal skills
	+ Have excellent time management and be able to multi task
	+ Be able to work respectfully in a dynamic team
	+ Have sound knowledge of children’s development 2 years to school age
	+ Must have excellent communication skills and be able to “manage” up to 8 staff
	+ Meet the “exceeding” standards of the Centre and continue to uphold the rating
	+ Hourly rate between $25.03 and $25.78 depending on experience

Send your resume, including 2 work-related references to:

**Assistant Director**

**We are seeking a FULL TIME Assistant Director**

* + Diploma in Early Childhood/Bachelor of Education – Early Childhood/Advanced Diploma
	+ Have a working knowledge of EYLF and NQS
	+ Must be flexible, reliable and use your initiative
	+ Willing to mentor and support staff continued learning
	+ Certificates in First Aid and Child Safe Environments
	essential
	+ Current Police Clearance
	+ Have sound Knowledge of Education and Care Services National Regulations and Law.
	+ Must have at least 1 year to 18months experience post Qualification
	+ Be able to communicate with families and colleagues
	+ Fulltime 38 hours a week
	+ Have experience of Educational Leader duties and role
	+ Have excellent personal skills
	+ Have excellent time management and be able to multi task
	+ Be able to work respectfully in a dynamic team
	+ Have sound knowledge of children’s development 2 years to school age
	+ Must have excellent communication skills and be able to manage a large team
	+ Meet the “exceeding” standards of the Centre and continue to uphold the rating
	+ Salary between $51.790 and $53272 depending on qualification and experience

Attention: Chantelle Sugden- Director

Toybox Community Child Care Centre

PO Box 1213

PORT LINCOLN SA 5606

Email: toybox.director@westnet.com.au

 Applications due by **28 April 2017**

Successful applicants will be required to provide current police check.

For further information please call Chantelle Sugden

 on (08) 8682 6633